

**CENTRAL TEXAS COLLEGE**

**TERM – 4**

**29 Mar – 22 May 04**

<b><u>COURSE NO.</u></b>	<b><u>TITLE OF COURSE</u></b>	<b><u>S.H</u></b>	<b><u>LOCATION</u></b>
<b><u>MONDAY/WEDNESDAY</u></b>			
CJCR 2325	Legal Aspects of Corrections	(1830-2130)	3 Amer H.S.
LGLA 1345	Civil Litigation	(1830-2130)	3 “ “
HRPO 1311	Human Relations	(1830-2130)	3 “ “
ITSC 1301	Introduction to Computers	(1730-2130)	3 Edu Ctr
CDEC 1303	Family and the Community	(1730-2130)	3 “ “
<b><u>TUESDAY/THURSDAY</u></b>			
CJSA 1327	Fundamentals of Criminal Law	(1830-2130)	3 Amer H.S.
LGLA 1353	Wills, Trusts, & Probate Administration	(1830-2130)	3 “ “
PHED 1301	Foundations of Physical Education	(1800-2100)	3 Edu Ctr
DSMA 0306	Intermediate Algebra I	(1800-2100)	3 “ “
CDEC 1359	Children with Special Needs	(1730-2130)	3 “ “
<b><u>TUESDAY/THURSDAY/FRIDAY</u></b>			
ITSW 1413	Introduction to Data Entry	(1730-2130)	4 Edu Ctr
<b><u>MONDAY/TUESDAY/WEDNESDAY/THURSDAY/FRIDAY</u></b>			
DSLA 0317	Speaking ESL	(1145-1300)	3 Edu Ctr
<b><u>SATURDAY</u></b>			
BMGT 1325	Office Management	(0900-1600)	3 Edu Ctr
CJSA 1351	Use of Force	(0900-1600)	3 “ “
ENGL 1312	Business Writing	(0900-1600)	3 “ “
MTES 1170	Professional Ethics (04/03-04/10)	(0830-1630)	1 “ “
MTPF 1170	Personal Finance Management (04/17-04/24)	(0830-1630)	1 “ “
MTHR 1174	Time Management (05/15-05/22)	(0830-1630)	1 “ “
<b><u>SATURDAY (0830-1630)/SUNDAY (1300-1700)</u></b>			
ITSC 2439	PC Help Desk		4 Edu Ctr
<b><u>SATURDAY/SUNDAY</u></b>			
MTMC 1176	Microsoft Powerpoint (05/01-05/09)	(1000-1600)	1 Edu Ctr
MTMC 1175	Microsoft Frontpage: Introduction (04/17-04/25)	(1000-16000)	1 “ “
<b><u>SUNDAY</u></b>			
HUMA 1315	Fine Arts Appreciation	(0900-1600)	3 Edu Ctr
SPCH 1321	Business Professional Speaking	(0900-1600)	3 “ “
MTIR 1172	Inter-Personal Relationships (04/04-04/11)	(0830-1630)	1 “ “
MTMC 2175	Microsoft Frontpage: Advanced (05/16-05/23)	(0830-1630)	1 “ “
<b><u>DISTANCE LEARNING</u></b>			
ACCT 2301	Principles of Accounting I		3
BIOL 1308	Biological Science		3
BUSI 1301	Introduction to Business		3
BMGT 1303	Principles of Management		3
ENGL 1301	Composition & Rhetoric 1		3
ENGL 1302	Composition & Rhetoric 2		3
GOVT 2301	State and Federal Government 1		3

## DISTANCE LEARNING

GOVT 2302	State and Federal Government 2	3
HIST 1301	History of the U.S. to 1877	3
HIST 1302	History of the U.S. From 1877	3
HUMA 1315	Introduction to Fine Arts	3
MATH 1314	College Algebra	3
MATH 1342	Elementary Statistics	3
PHYS 1311	Burvey of Astronomy	3
PSYC 2301	Introduction to Psychology	3
SOCI 1301	Introduction to Sociology	3
SOCI 2301	Marriage and the Family	3

## GENERAL INFORMATION

Central Texas College is a two-year college through which a student may earn credit toward competency and proficiency certificates or an Associate Degree.

**TUITION & FEES:** The tuition fees are \$145.00 per semester hour for traditional course and Distance Education Video course, respectively. Prices for books vary depending on the course taken. Military personnel may use VA educational benefits or 100% tuition assistance from the government. Students may pay tuition and book costs with personal checks, money orders, Pen Check Cards, or Visa/Master Card. **CTC cannot accept cash payments.**

Priority for enrollments in all courses is given to active duty military personnel, DoD personnel, military adult family members and DoD adult family members. Civilian not associated with the U.S. Government may also enroll in courses on a space available basis. A Central Texas College degree seeking student can take twelve hours of instruction from the University of Maryland without paying the matriculation fee.

## CENTRAL TEXAS COLLEGE

### K-16 Education Center, 741-6525

Mon/Wed	AERM 1203	Shop Practices	2	1730-2130
Mon/Wed/Fri	ITSC 1409	Integrated Softwareapplications	4	1730-2130
Tue/Thu	AERM 1210	Ground Operations	2	1730-2130
Sat/Sun	MTMC 1173	Database Applications (04/03-04/11)	1	1000-1600

### Cp Colbern Education Center, 722-4425

Tue/Thu/Fri	ITNW 1433	Microsoft Network Essentials	4	1730-2130
Sat	MTES 1171	Professional Values (04/10-04/17)	1	0830-1630
Sun	MTHO 1170	Historical Principles (04/18-04/25)	1	0830-1630